

RE-OPENING JUNE 29/06/20

DAILY PRACTICAL ARRANGEMENTS – VERSION 2

For details of daily practical arrangements, please see below:

YEAR GROUPS AND DAYS

Pupils from the following year groups will have an opportunity to attend on the following days:

DAY	YEAR
Monday	10 + 12
Tuesday	10
Wednesday	7
Thursday	9 + 12
Friday	8

TIMES OF THE DAY:

The length of the school day will be reduced, but we will provide the usual daily time for supporting the well-being and learning of our pupils. We will lessen our lunch period to 25 minutes, with a morning break of 15 minutes. Specific groups of pupils will receive their break and lunch periods at different times to ensure physical distancing. See times here:

Time	Activity
08:15 - 08:45	Pupils arrive
08:45 – 10:45	Learning Block 1 (including a staggered breaktime for all groups)
10:45 – 13:00	Learning Block 2 (including a staggered lunchtime for all groups)
13:00 – 14:45	Learning Block 3
14:45	Pupils who walk to school or leave via school transport will depart
15:00	Pupils who have a lift from parents will depart

TRANSPORT ARRANGEMENTS:

- We will inform all parents with confirmation of their child's place on the school bus services.
- Drivers will be provided with a list of pupils for each designated bus stop.
- All pupils will need to show their bus pass.
- Any pupil, who has not applied, and has not received confirmation from the school, will not be provided with a place on school transport.
- We will share travel guidelines on school buses, which will include actions put in place to ensure social distancing. Pupils will not be allowed to change seats on the bus.



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- It is important that parents read the guidance carefully and ensure that their child follows these instructions.

ACCESS TO THE SITE IN THE MORNING:

Pedestrians and Buses:

- We will meet the children at the main gate on arrival at the usual drop-off point for buses and we will ensure that our pupils adhere to the physical distancing expectations.
- The gate close to the upper part of Heol Cadifor will not be open to pedestrians. Children who usually arrive along this road are expected to walk along Heol Cadifor and then along the main road to school.
- The door to the school dinner hall will not be open.
- All pupils are expected to adhere to social distancing expectations when walking to school.

Cars:

- Parents will be expected to drop their children in one of the Leisure Centre car parks rather than the usual areas. There will be staff on duty to aid with this.
- Parents will not be allowed to drop off pupils at the normal drop-off point - only the buses will be allowed to drop pupils here.

LEAVING THE SITE AT THE END OF SCHOOL DAY:

Pedestrians and buses:

- Pupils who walk and those who travel on school buses will be allowed to leave at 14:45.
- Staff will be on duty to ensure that pupils always maintain social distancing when leaving.

Cars:

- Pupils who receive a lift from parents / family will be allowed to leave at 15:00 in order to stagger the finishing times. Pupils who have a lift home will not be allowed to leave before 15:00.
- Parents are expected to park in a safe area in one of the Leisure Centre car parks so that their children can be collected safely.

ACCESS TO THE BUILDING:

- All pupils are expected to go immediately to wash their hands upon arrival at the building.
- To facilitate this important arrangement, all pupils will be admitted to the building via the entrance to the Science laboratories.



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- They will have the opportunity to wash their hands thoroughly in one of the Science laboratories, prior to going into their teaching rooms.
- Staff will be available to assist with this process.

SUBJECT TIMETABLE:

- See the [outline timetable on our website](#) for which subjects your child will study during the day they attend.
- Teachers will rotate around the different teaching groups.
- Pupils in different groups will therefore receive lessons in subjects at different times during the day.

LEARNING ROOMS AND GROUPS:

- Pupils will be informed of their learning groups on the first morning.
- Year 7 and 8 pupils will stay in the same teaching group and the same room throughout the day with the teachers changing.
- Pupils in years 9 and 10 will receive 2 learning blocks in the same core subject group and then change for an optional learning block in the afternoon. The afternoon lessons will not be in rooms not used in the morning.
- Year 12 classrooms will be cleaned after each lesson.
- Neuadd Cilfwnnwr will be available for 6th form pupils to work during free lessons. There will be no access to the 6th block.
- 6th form pupils will also be able to attend for lessons only
- Pupils will stay in the same teaching groups every time they attend school over the next three weeks.

BREAK AND LUNCH:

- **We will not provide snacks or lunch from the school canteen. Therefore, each pupil will be expected to bring his / her own healthy snacks and packed lunch each time he / she attends school (including pupils of parents who are key workers for the emergency childcare service).**
- **There will be no permission to share food with other pupils.**
- There will be 4 different break times and 4 different lunch times.
- Pupils will stay in their teaching group for lunch, with a member of staff.
- They will be taken to the science labs for hand washing, before going out into the fresh air to eat and relax, weather permitting.
- All pupils will have suitable opportunities to eat during the day, but sharing food with other pupils will not be permitted. All pupils will be expected to follow hand hygiene practices before and after eating.

SCHOOL UNIFORM:

- Pupils are not expected to wear school uniform during this term.
- We ask parents to ensure that our pupils wear clean clothes on each day they attend following the hygiene advice in the government guidelines.



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SCHOOL EQUIPMENT:

- All pupils will be expected to bring suitable equipment to school for learning across their subjects e.g. stationery, maths equipment in their own personal bag.
- Pupils will not be allowed to share their equipment in school.

DIGITAL DEVICES:

- Pupils are allowed (and encouraged) to bring their own digital device for remote working to school on the days they are in.
- We will provide access to the internet web for learning.
- It will allow us to develop our model of blended learning, which will be key to the learning of all our pupils during this period and in September.
- It will be the pupil's responsibility to ensure the safety of his / her device while at school and pupils will not be allowed to share devices at school.
- See the agreement to bring your own device to school [here](#).

TOILETS:

- Staff will be on duty outside the toilets at every break and lunch.
- Only 3 pupils will be allowed to attend a toilet at one time to ensure social distancing (bearing in mind that breaks and lunch will be at different times).
- Pupils are expected to wash their hands before and after using the toilet to ensure the highest standards of cleanliness.
- The toilets will be cleaned after each break and lunch period.



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